

# Hills Village North Master Association

Managed by

FirstService Residential

## Gym Key Fob Request Form

1. I have read and fully understand the Gym Usage Rules & Regulations. I agree to abide by all rules contained therein and understand and accept that any violation thereof will result in the Association deactivating use of my key fob for a period of no less than thirty (30) days. Also, that Gym Usage Rules and Regulations, as provided on the HVNMA website are subject to change without notice.
2. I agree that I will not give or lend the key fob I am issued to operate the electronic admittance system to any other person whatsoever for any reason. I will not bring any other person with me to the gym except a member of my immediate household over the age of 14, nor will I open the gym door to any "walk-up" person and understand that I accept that if I do this, I will be subject to the Association deactivating the use of my key fob for a period of no less than thirty (30) days.
3. I understand that the gym is unsupervised and that I will use the gym at my own risk and I agree to remain fully responsible and liable for myself.
4. I agree to hold the Association harmless from any action or claim that may arise from my use of the gym.
5. I understand that in the event that I lose a key fob, I will be required to re-submit this form and an additional fifty (\$50.00) dollars in order to obtain a replacement and will forfeit the original amount paid.

I enclose herewith a check payable to the "Hill Village North Master Association" in the amount of \$50.00 to cover the non-refundable fee.

\_\_\_\_\_  
Name

Unit Owner: YES \_\_\_ NO \_\_\_\*  
\*if "NO", fill out HVN Unit address and complete page 2

\_\_\_\_\_  
Unit Address

\_\_\_\_\_  
Contact Phone #

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
DATE

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## Gym Key Fob Request Form – (page 2 of 2)

If you are not a unit owner you must have your Landlord review, agree to and sign the following statement:

I have reviewed and fully understand the Gym Usage Policy Rules and Regulations both as described on the HVMNA website and pages 1 – 2 on this renewal form. I agree that I will assume full responsibility for my tenant(s) who I am permitting to use the facility. I give permission for my tenant to pick and sign for “as receiving” the gym key fob.

Name (Unit Owner – Landlord):

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Owner Mailing Address:

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Contact Phone #:

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Email Address:

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**Signature (Unit Owner – Landlord):**

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**Date:**

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## GYM USAGE RULES AND REGULATIONS

1. The gym is for the sole and exclusive use of Hills Village North residents in possession of a valid recreation photo ID badge. You must carry your valid Hills Village North recreation photo ID badge with you at all times when you are using the gym. Board members and Association staff will check badges from time to time. Guests are not permitted to use the gym – this includes personal trainers, etc.
2. ABSOLUTELY no one between the ages of 14-18 is permitted in the gym at any time unless accompanied by a parent.
3. The gym will be locked at all times. To use the facility you must obtain a key fob from the Management Office, managed by FirstService Residential.
4. The key fob is for the use of the person it was issued to and members of their immediate household only, subject to these rules and regulations.
  - a. Under no circumstances shall any key fob holder be permitted to give or lend their key fob to another person, regardless of whether or not they are a homeowner or resident of the Hills Village North Master Association.
  - b. No “walk-ups” permitted into the gym. Members are not permitted to open the gym door to admit any person, under any circumstance.
  - c. If, for any reason whatsoever, you give your key fob to an unauthorized person, you will be held fully responsible and liable. This action will result in immediate revocation of your privileges and your access to the gym will be deactivated.
5. You may use the gym only between the hours of 5:00am and 11:00pm. Use of the gym during any other time is **STRICTLY PROHIBITED**.
6. The gym is unsupervised. All persons using the gym do so **AT THEIR OWN RISK**. The Association assumes no liability or responsibility for any accident or injury in conjunction with the use of the gym. In addition, unit owners assume full responsibility for any tenant they permit to use the facility.
7. The gym is to be left in a neat and clean condition at all times. All equipment is to be left in place; free weights are to be returned to racks and no equipment may be removed from the gym for any reason.
  - a. Do not open the windows or prop open doors
  - b. Turn off lights when you leave
8. All equipment in the gym is to be used in the manner for which it is intended. If you are unsure or unclear about the use of any equipment, **DO NOT USE IT**.
  - a. Any misuse of the gym or gym equipment will result in an immediate revocation of privileges and deactivation of key fob.
9. Non-alcoholic beverages in plastic containers are permitted. Glass is strictly prohibited.
10. Smoking is prohibited.
11. Attire
  - a. Bring clean athletic shoes during inclement weather, especially during the winter months, so that outside dirt is not tracked into the facility and left on the exercise machines.
  - b. Open sandals are not permitted.

- c. Shirts are required at all times.
  - d. Wet bathing suits are not permitted.
12. Pets are not allowed in the gym at any time.
13. Always consult with a physician prior to beginning a fitness program.

## **GYM KEY USAGE POLICY**

The Hills Village North Gym is available for use by all Hills Village North residents in accordance with the following procedures:

1. All persons using the gym agree to do so in strict compliance with the Gym Usage Rules & Regulations.
2. The gym will be locked at all times and can only be accessed using a special key fob to operate the electronic admittance system.
3. A key fob is available to all Hills Village North residents who are over the age of 18 and who possess a valid photo ID badge and are a member in good standing. Tenants may obtain a key fob with the approval of their landlord.
4. In order to receive a key fob you must:
  - a. Be in good standing with your Neighborhood Association.
    - i. A delinquent resident must bring their account up to date with their Management Company and confirmed by the HVNMA Management Company.
    - ii. Key fobs will be reactivated at the end of the delinquent month
  - b. Complete and sign the request for the key fob in its entirety. Renters must acquire the Landlord's signature prior to submitting the application to the Association and copy of the lease.
  - c. Provide two (2) proofs of residency (bill or other correspondence with resident's name and address) for each resident of the unit who will be using the gym.
  - d. Return the completed request to the HVNMA office, located at 25 Artillery Park Road, Bedminster, NJ 07921 along with a check payable to the Hills Village North Master Association in the amount of fifty (\$50.00) dollars. ( Non- refundable fee)
5. For resident owners who have sold their unit
  - i. Their key fob will be deactivated on closing date
  - ii. They agree to return the key fob prior to closing date.
6. Renters who have obtained and paid for their own key fob with Landlord's approval must return the key fob.